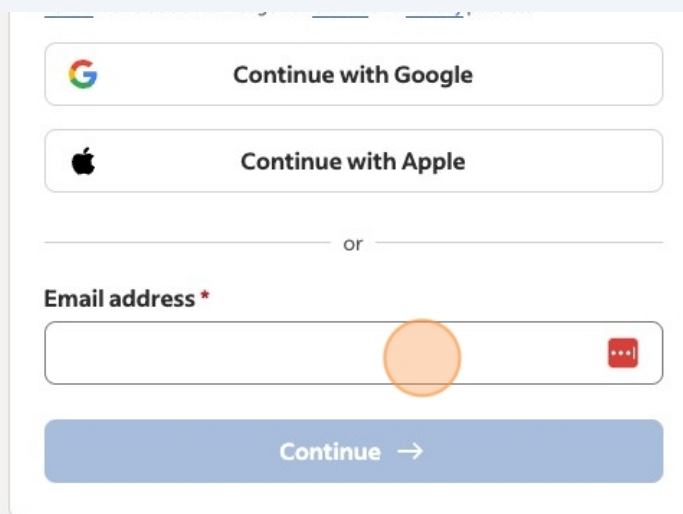


Post a Free Job on Indeed in Different Cities (Every Monday)

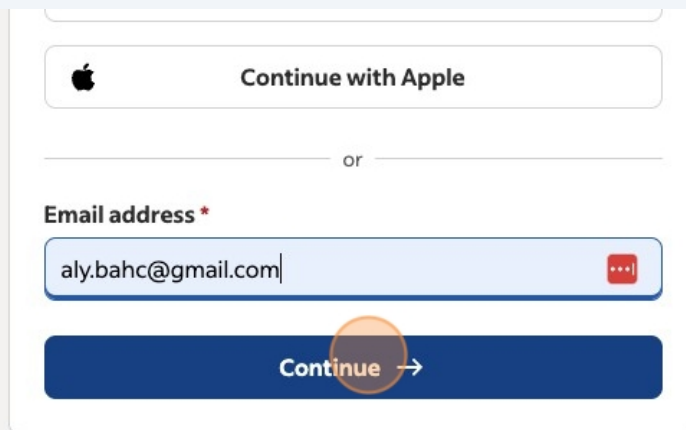
- 1 Navigate to <https://www.indeed.com/>

- 2 Click the "Email address *" field.



The screenshot shows the Indeed login interface. At the top, there are two buttons: "Continue with Google" and "Continue with Apple". Below these is a horizontal line with the word "or" in the center. Underneath the line is the label "Email address *" in bold. Below the label is a text input field. An orange circle is drawn around the input field, indicating it is the target for the next step. To the right of the input field is a red button with a white eye icon. Below the input field is a blue button with the text "Continue" and a right-pointing arrow.

3 Click "Continue"



Continue with Apple

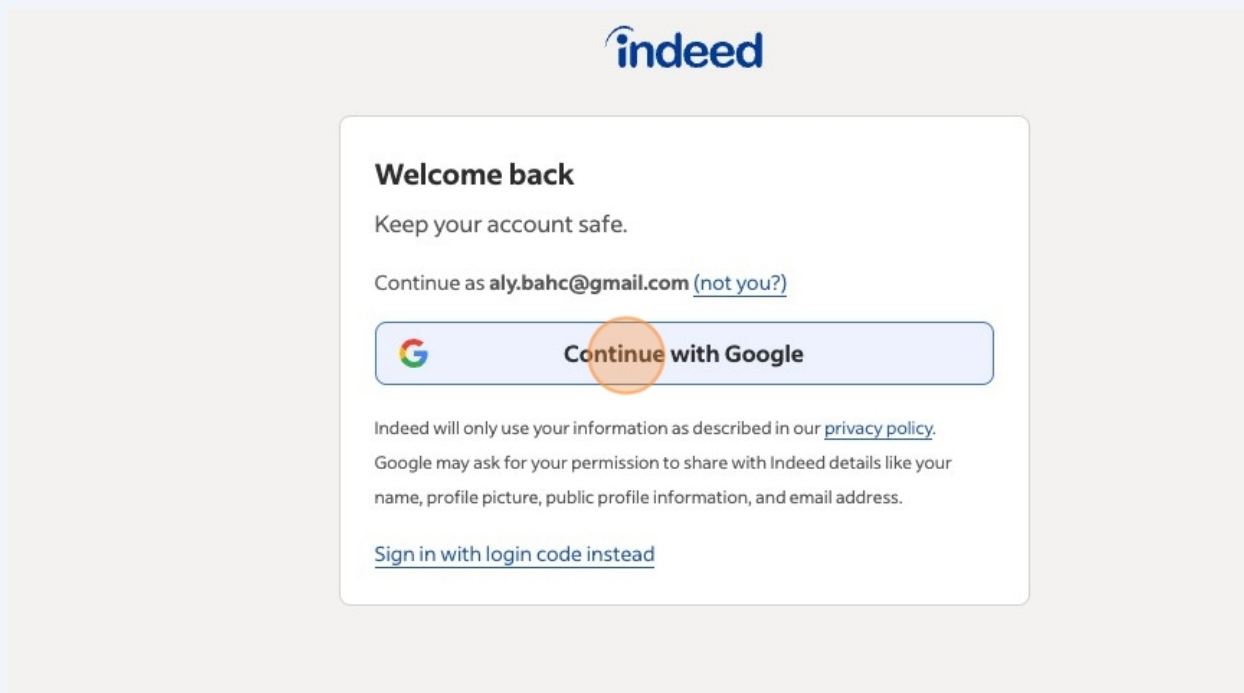
or

Email address *

aly.bahc@gmail.com

Continue →

4 Click "Continue with Google"



indeed

Welcome back

Keep your account safe.

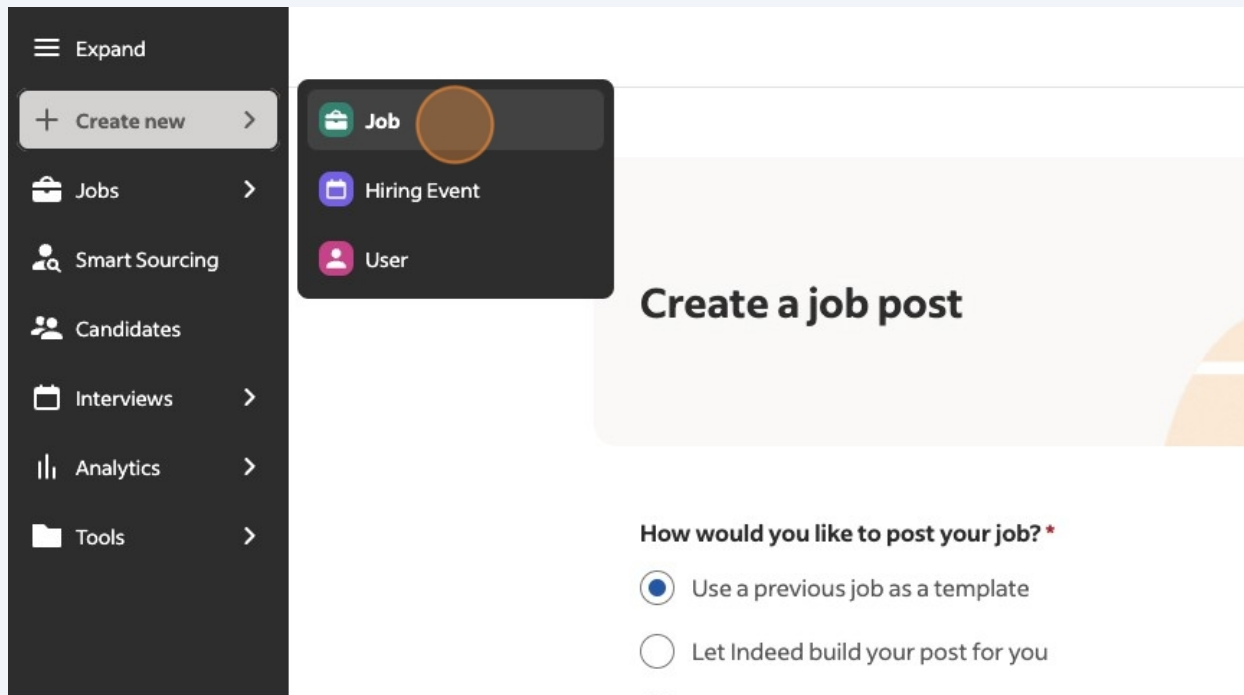
Continue as aly.bahc@gmail.com (not you?)

 Continue with Google

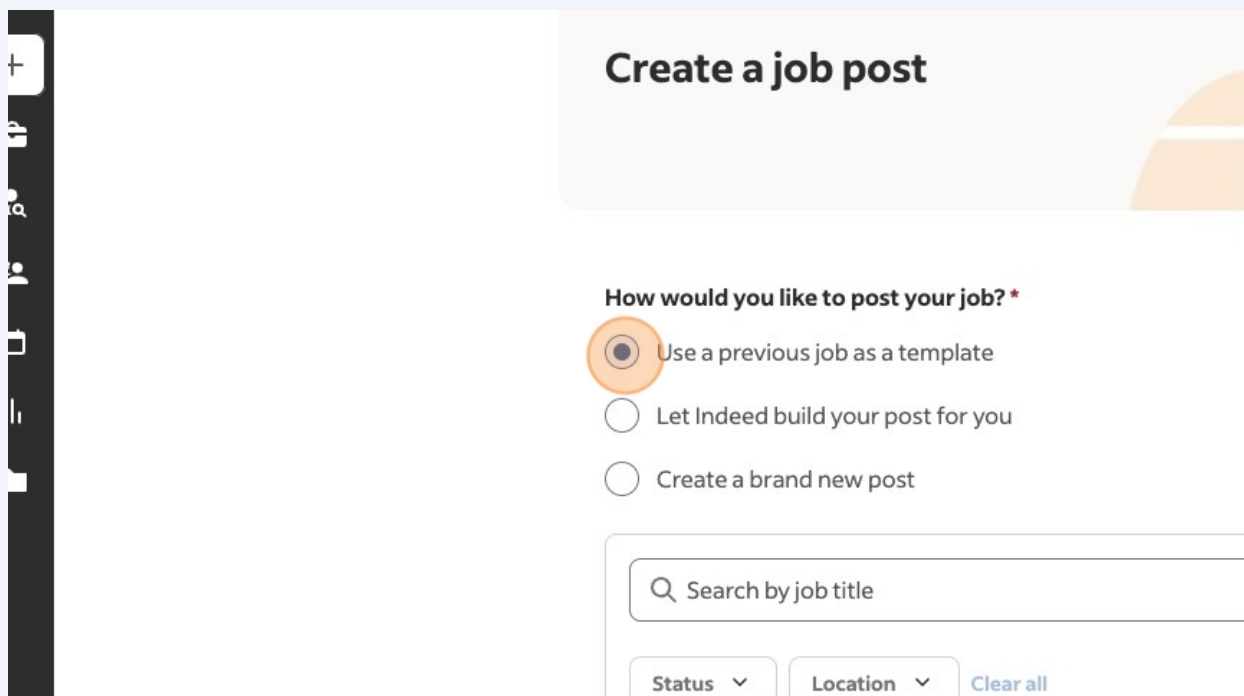
Indeed will only use your information as described in our [privacy policy](#).
Google may ask for your permission to share with Indeed details like your name, profile picture, public profile information, and email address.

[Sign in with login code instead](#)

5 Hover over Create New Tab and Click "Job"



6 Click the "Use a previous job as a template" field.



7

Click and Use a Previous English job as a Template.

Q Search by job title

Status ▾ Location ▾ Clear all

↓ Date posted

 216 results

Full Time House Cleaner - Weekly Pay San Leandro, CA • August 28th, 2024
Full Time House Cleaner - Weekly Pay Dublin, CA • August 28th, 2024
Full Time House Cleaner - Weekly Pay Hayward, CA • August 28th, 2024
Full Time House Cleaner - Weekly Pay Castro Valley, CA • August 28th, 2024
Full Time House Cleaner - Weekly Pay

8

Click Continue.

manal (I rabajos en Espanol)

↓

/)

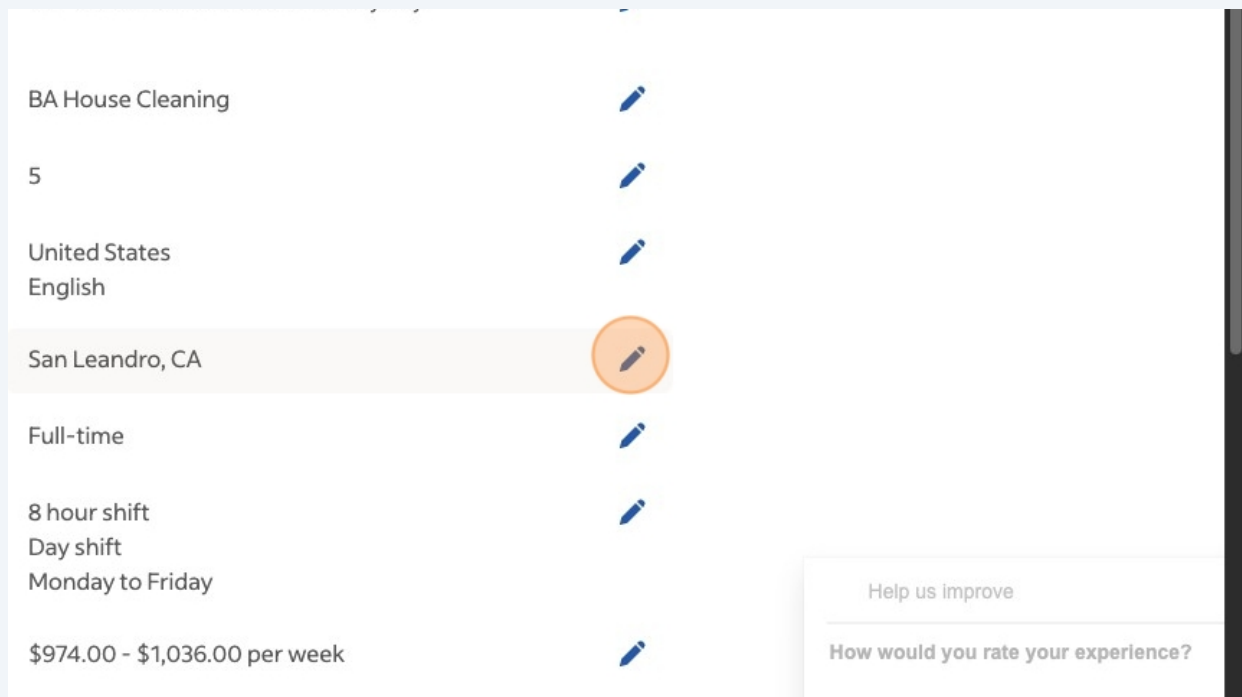
↓

/)

Continue →

Have feedback? [Tell us more.](#)[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#)  – [Security](#) – [Billing](#) – [Contact](#)

9 Click Pencil to Edit City.



BA House Cleaning

5

United States
English

San Leandro, CA

Full-time

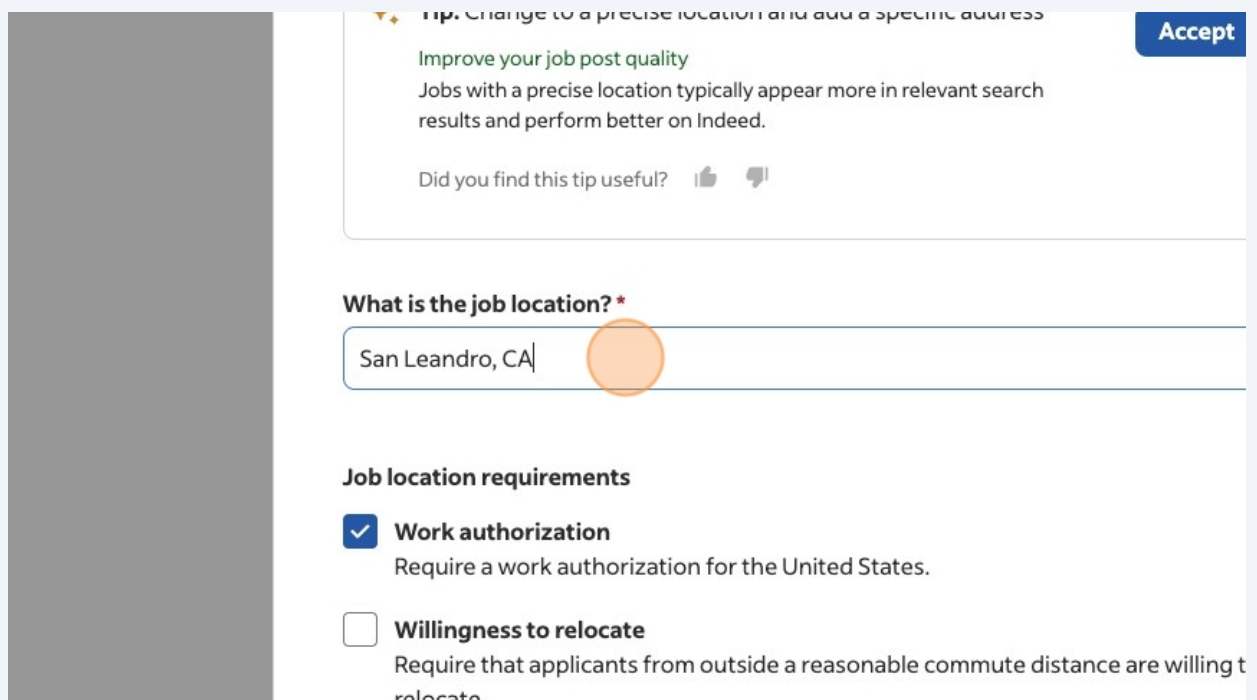
8 hour shift
Day shift
Monday to Friday

\$974.00 - \$1,036.00 per week

Help us improve

How would you rate your experience?

10 Click the "What is the job location? *" field.



Tip. Change to a precise location and add a specific address

Improve your job post quality
Jobs with a precise location typically appear more in relevant search results and perform better on Indeed.

Did you find this tip useful? ☐ ☐

What is the job location? *

San Leandro, CA

Job location requirements

☒ **Work authorization**
Require a work authorization for the United States.

☐ **Willingness to relocate**
Require that applicants from outside a reasonable commute distance are willing to relocate

11 Type "Walnut Creek, CA"

Jobs with a precise location typically appear more in relevant search results and perform better on Indeed.

Did you find this tip useful?  

What is the job location? *

Walnu

- Walnut Creek, CA**
- Walnut, CA
- Walnut Ridge, AR
- Walnut Cove, NC
- Walnutport, PA

12 Click "Done"

on for the United States.

m outside a reasonable commute distance are willing to

Close **Done**

Preview  **Confirm** 

Help us improve 

How would you rate your experience?

Very dissatisfied Very satisfied

13 Click Pencil to Edit Application Method

Preferred: Cleaning

Preferred: Residential cleaning

Preferred: Customer service

Preferred: Hospitality

No

No, people with a criminal record are not encouraged to apply

Yes, this job requires a background check



Help us improve



How would you rate your experience?



Very dissatisfied



Very satisfied

14 UnClick to NOT Receive Applications on Indeed.

Indeed AI generated the
our data on strong job d

Edit the job post

Application method



Receive applications on Indeed

Communication preferences

Send daily updates to *

aly.bahc@gmail.com

15

Click the "Where should people apply to this job?" field and paste the BA House Cleaning Website job link for English speakers.

<https://bahousecleaning.com/tech-1/>

Application method

☐ Receive applications on Indeed

Where should people apply to this job?

<https://bahousecleaning.com/tech-1/>

16

Click "Done"

Close Done

at this job post reflects your requirements, and agree it will be posted following Indeed's [Terms](#), [Cookie](#), and [Privacy Policies](#).

Preview Confirm →

Help us improve

How would you rate your experience?

Very dissatisfied Very satisfied

17 Click "Confirm"

3 to 7 days 

Candidates must be authorized to work in the United States. 

Have feedback? [Tell us more.](#)

that this job post reflects your requirements, and agree it will be posted following Indeed's [Terms](#), [Cookie](#), and [Privacy](#) Policies.

[Preview](#)  [Confirm](#) 

 Help us improve ×

How would you rate your experience?

Very dissatisfied Very satisfied

[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#)  – [Security](#) – [Billing](#) – [Contact](#)

18 Click "Required"

ption, we've identified common qualifications needed for your job

specifying which qualifications you require. Candidates who meet all your
added to your candidate list. You can then use your preferred qualifications to
candidates.

☒	Required	×
☐	Preferred	×
☐	Preferred	×
☐	Preferred	×

19 Click "Save and continue"

☐ Preferred X

Are you looking for in a candidate?

Skip Save and continue →

[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#) ✓ X – [Security](#) – [Bill](#)

20 Click "Continue"

Question

This step will make driven applicants stand out

Preview Continue →

Have feedback? [Tell us more.](#)

[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#) ✓ X – [Security](#) – [Billing](#) – [Cont](#)

21 Click "No thanks". This is a Free Ad.

Urgently hiring label

Included

ration

ng do you want your job to be visible on Indeed?

continuously

udget: \$420.00 per week

an change the amount, pause or close your job at any time.

No thanks

Save and continue

22 Click "Continue"

ted within a day of apply are 41% more
ndeed data, US)

week

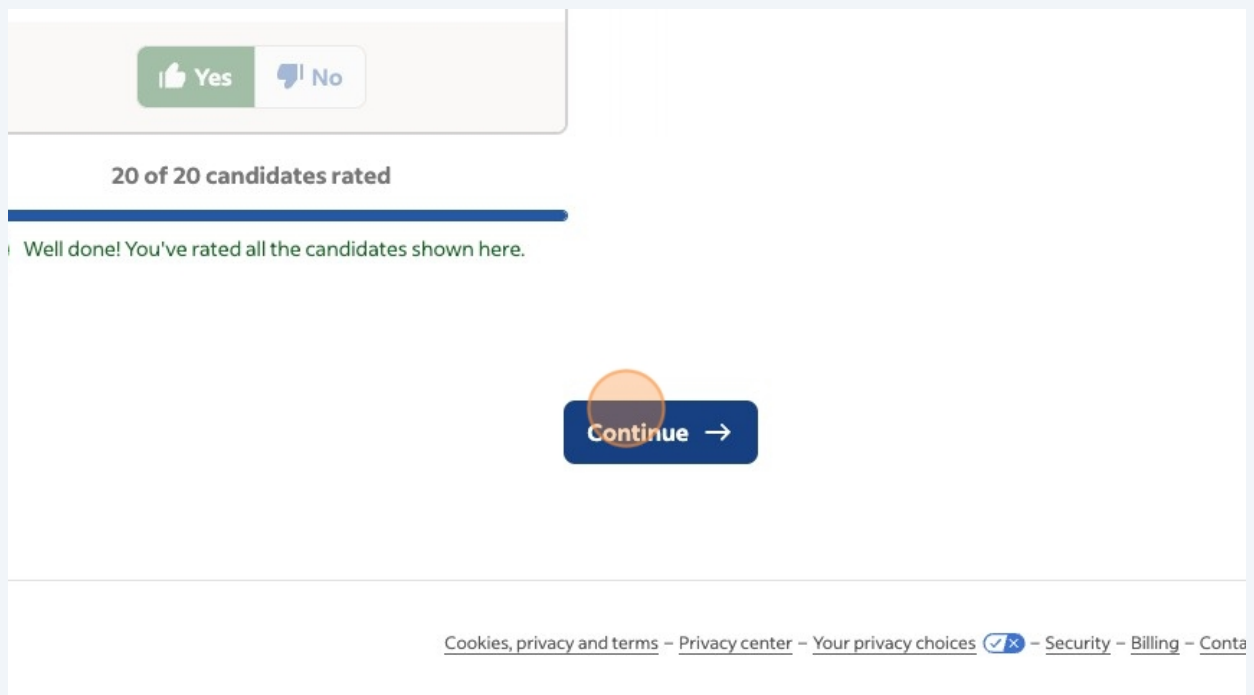
pplications on your job post.



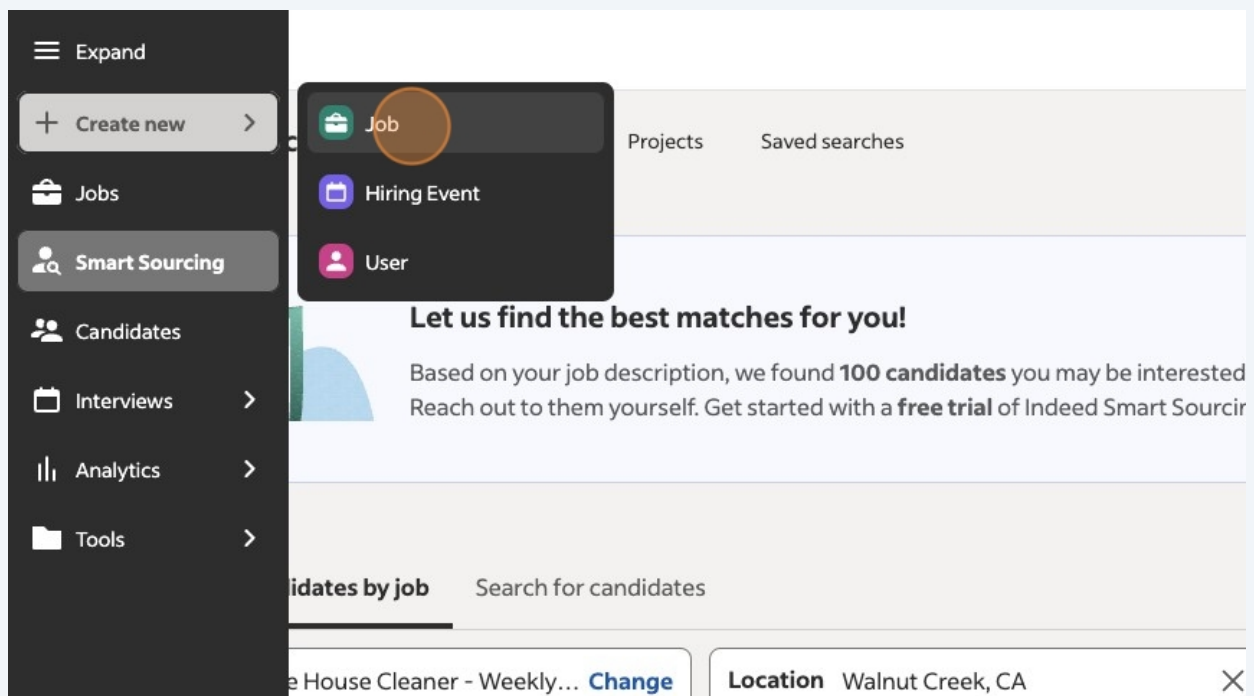
Continue

[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#)  – [Security](#) – [Billing](#) – [Contact](#)

23 Rate all of the candidates and Click "Continue"



24 Now do it all again, but this time for Spanish. Click "Job"



25 Click and Use a Previous Spanish job as a Template.

Search by job title

Status Location Clear all Date posted

217 results

Dublin, CA • August 28th, 2024

Full Time House Cleaner - Weekly Pay
Hayward, CA • August 28th, 2024

Full Time House Cleaner - Weekly Pay
Castro Valley, CA • August 28th, 2024

Full Time House Cleaner - Weekly Pay
Castro Valley, CA 94546 • August 28th, 2024

Limpieza de Casas: Pago Semanal (Trabajos en Español)
Castro Valley, CA 94546 • August 21st, 2024

26 Click Continue.

Weekly Pay
st 21st, 2024

manal (Trabajos en Español)
th, 2024

Weekly Pay
th, 2024

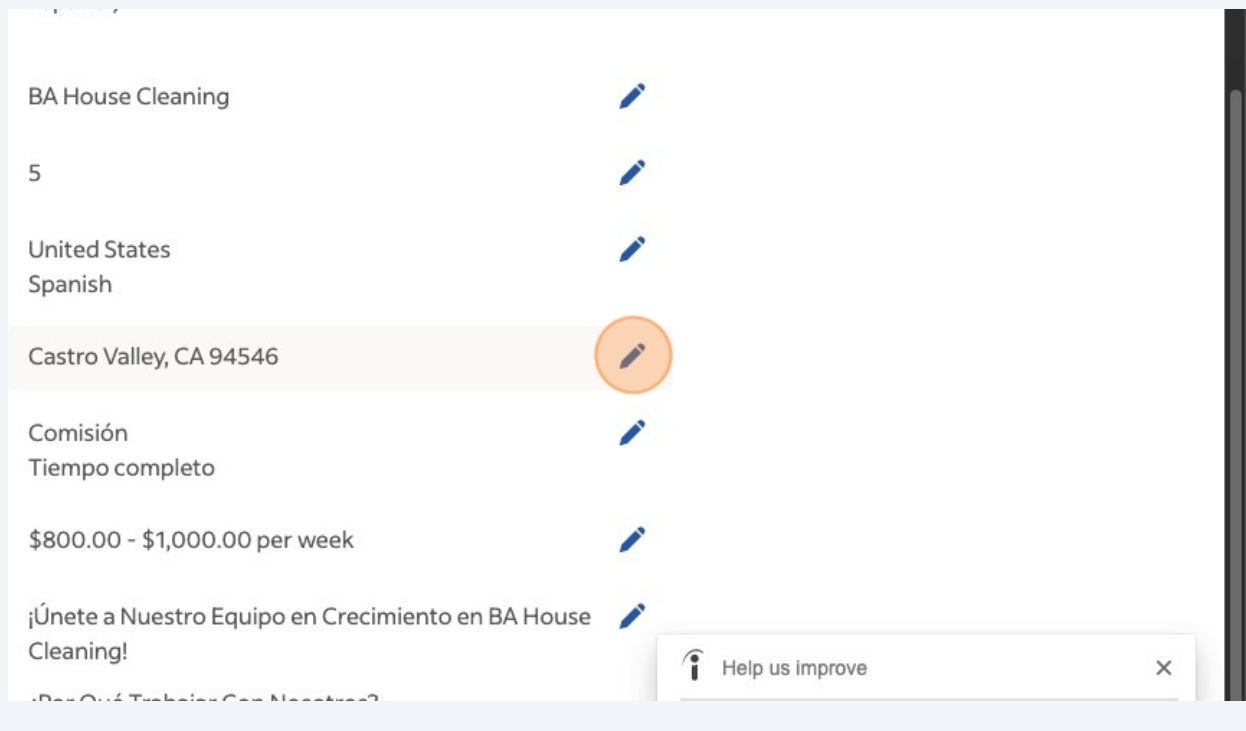
Weekly Pay
h, 2024

manal (Trabajos en Español)
h, 2024

manal (Trabajos en Español)

Continue →

27 Click Pencil Icon to Edit the City.



BA House Cleaning

5

United States

Spanish

Castro Valley, CA 94546

Comisión

Tiempo completo

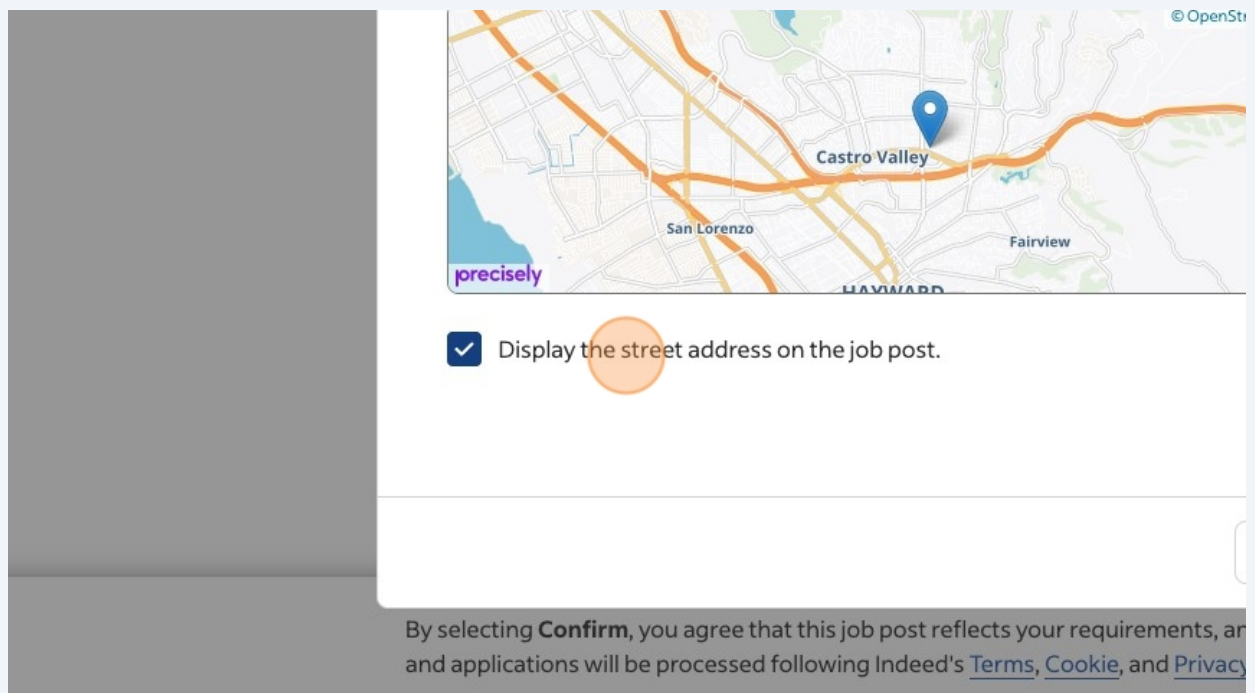
\$800.00 - \$1,000.00 per week

¡Únete a Nuestro Equipo en Crecimiento en BA House Cleaning!

Help us improve

The image shows a job post form with several fields. The field for 'City' is highlighted with a light orange background, and a pencil icon is circled in orange next to it. Other fields include 'BA House Cleaning', '5', 'United States', 'Spanish', 'Comisión', 'Tiempo completo', '\$800.00 - \$1,000.00 per week', and '¡Únete a Nuestro Equipo en Crecimiento en BA House Cleaning!'. A 'Help us improve' button is visible at the bottom right.

28 UnClick "Display the street address on the job post."



precisely

Castro Valley

San Lorenzo

Fairview

HAYWARD

☒ Display the street address on the job post.

By selecting **Confirm**, you agree that this job post reflects your requirements, and applications will be processed following Indeed's [Terms](#), [Cookie](#), and [Privacy](#)

The image shows a map of the Castro Valley area with a blue location pin. Below the map is a checkbox labeled 'Display the street address on the job post.' which is checked. The checkbox is circled in orange. At the bottom, there is a disclaimer text: 'By selecting **Confirm**, you agree that this job post reflects your requirements, and applications will be processed following Indeed's [Terms](#), [Cookie](#), and [Privacy](#)'.

29 Click the "Street address *" field.

Edit the job post



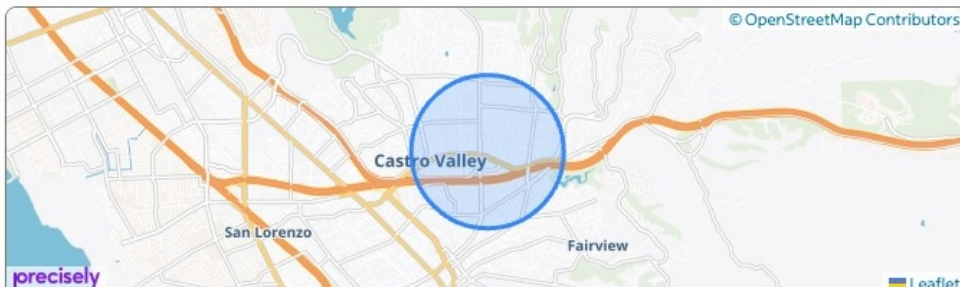
Job location type *

In person - precise location



Street address *

3636 Castro Valley Blvd, Castro Valley, CA 94546



30 Type in City.

Job location type *

On the road



What is the operating area for this job? *

walnut

Walnut Creek, CA

Walnut, CA

Walnut Ridge, AR

Walnut Cove, NC

Walnutport, PA

Customized pre-screening

Application question: ¿Tiene un Licencia de manejar válido? (Required)

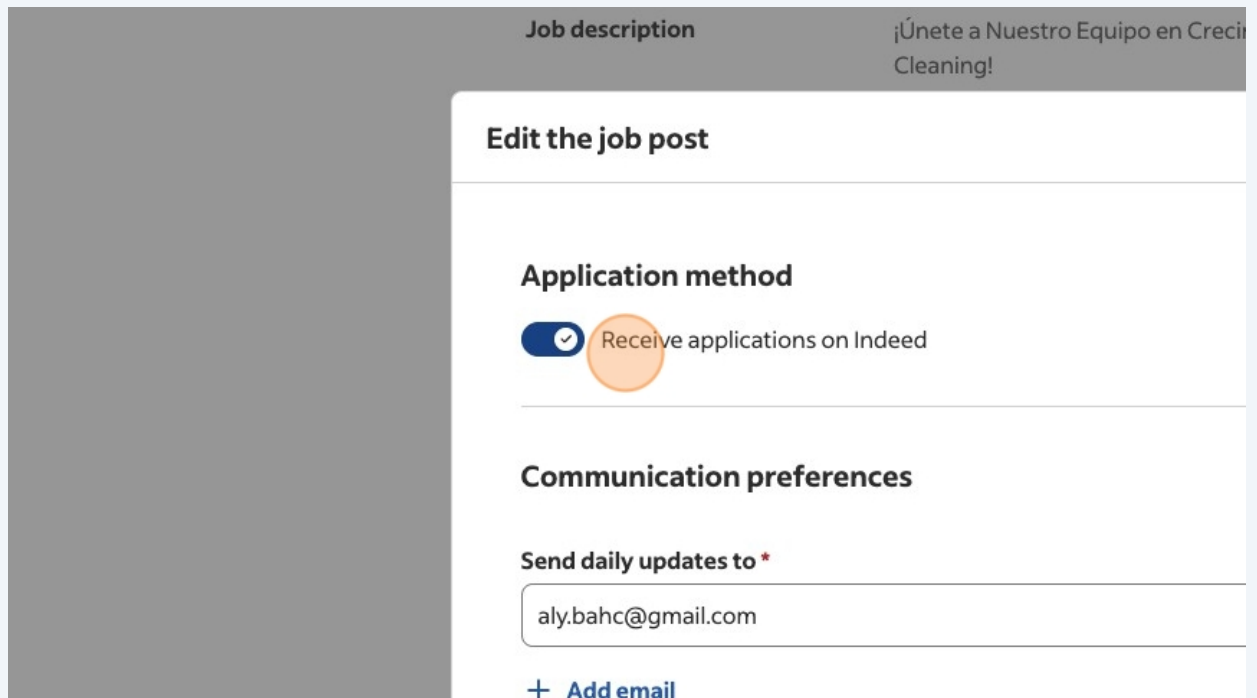
31 Click "Done"

This screenshot shows a job application form. At the top, there is a text input field with the label "This job? *". Below this, there is a "Close" button and a "Done" button, with the "Done" button highlighted by an orange circle. The form also includes an "Application question: ¿Tiene un Licencia de manejar válido? (Required)" with a pencil icon for editing. At the bottom, there is a checkbox labeled "this job post reflects your requirements, and agree it will be posted following Indeed's [Terms](#), [Cookie](#), and [Privacy](#) Policies." On the right side, there is a "Help us improve" feedback modal with the question "How would you rate your experience?" and five smiley face icons ranging from "Very dissatisfied" to "Very satisfied".

32 Click Pencil to Edit Application Method

This screenshot shows the same job application form as in the previous step. The "Application question: ¿Tiene un Licencia de manejar válido? (Required)" is now expanded, showing a list of options: "No", "3 to 7 days", and "+ Add optional information". Each option has a pencil icon next to it, with the pencil icon for the "No" option highlighted by an orange circle. The "Help us improve" feedback modal is also visible on the right side.

33 UnClick to NOT receive applications on Indeed



Job description ¡Únete a Nuestro Equipo en Creci
Cleaning!

Edit the job post

Application method

☒ Receive applications on Indeed

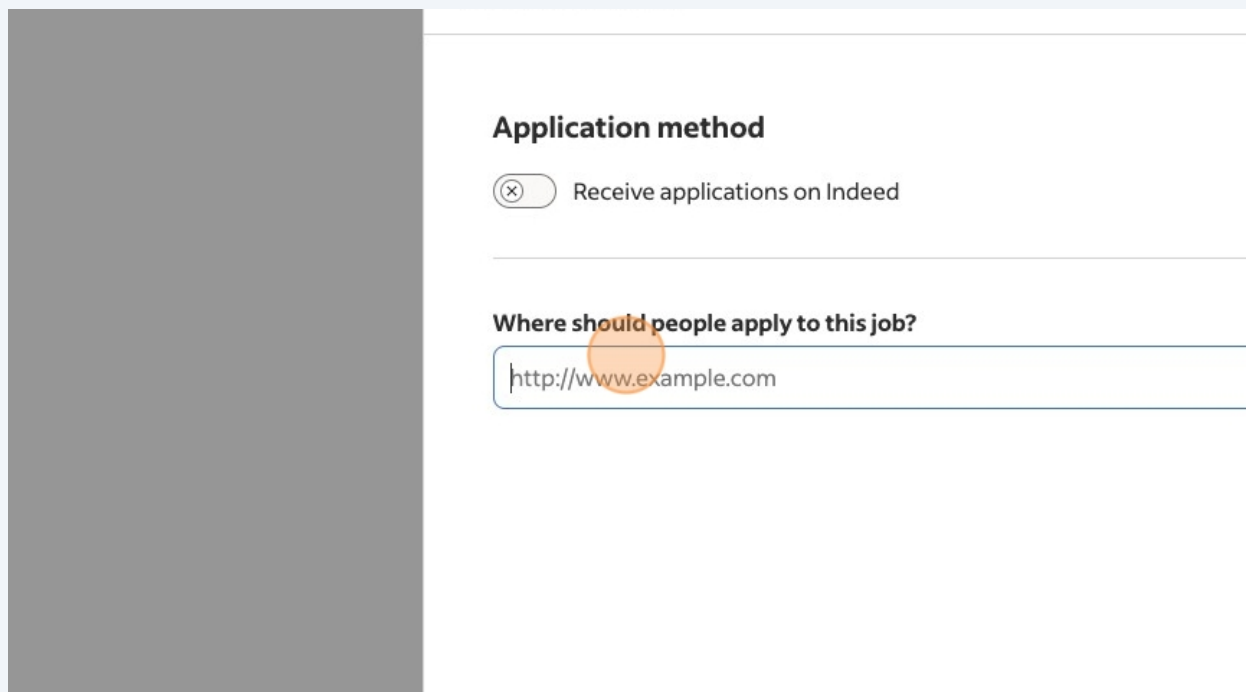
Communication preferences

Send daily updates to *

aly.bahc@gmail.com

+ Add email

34 Click the "Where should people apply to this job?" field. Click the "Where should people apply to this job?" field and paste the BA House Cleaning Website job link for Spanish speakers. <https://bahousecleaning.com/espanol-1>



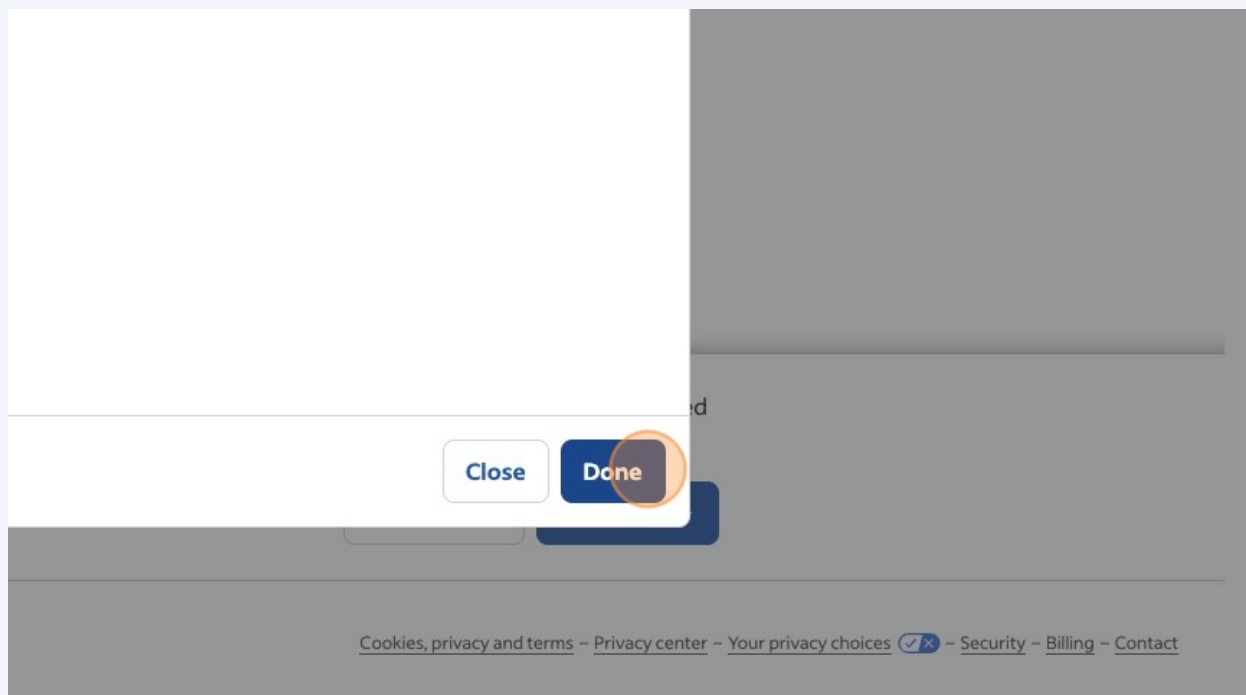
Application method

☐ Receive applications on Indeed

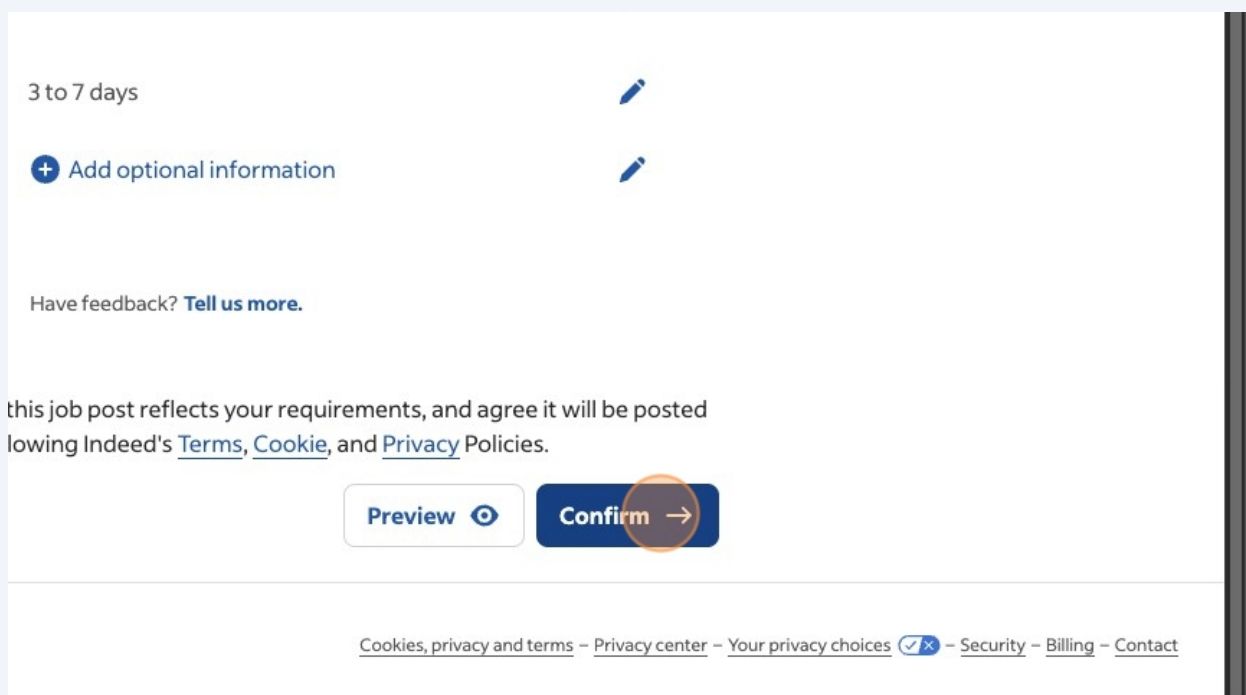
Where should people apply to this job?

http://www.example.com

35 Click "Done"



36 Click Confirm.



37 Click "Continue"

ion

step will make driven applicants stand out

Preview  **Continue** →

Have feedback? [Tell us more.](#)

[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#)  – [Security](#) – [Billing](#) – [Contact](#)

38 Click "No thanks". This is a Free Indeed Ad.

in continuously 

71% more applications
with sponsoring

Budget
recommend setting a \$60.00 average daily budget.

60	daily average 
----	---

your spend may fluctuate based on your post's activity, but you will spend **\$450.00/week, max.**
You can change the amount, pause, or close your job at any time.

 **Save and continue**

39 Click "Continue"

onacted within a day of apply are 41% more
hire (Indeed data, US)

one week

any applications on your job post.



[Cookies, privacy and terms](#) – [Privacy center](#) – [Your privacy choices](#)  – [Security](#) – [Billing](#) – [Conte](#)